



Republic of the Philippines  
**Department of Education**  
**MIMAROPA Region**  
 Meralco Ave. cor. St. Paul Road  
 Pasig City



District/School \_\_\_\_\_

**EQUIVALENT RECORD FORM**

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
 (Surname) (Given) (M.I.)

Employee No: \_\_\_\_\_ Authorized Position Title: \_\_\_\_\_

Item No: OSEC-DECSB- \_\_\_\_\_ Authorized Salary: \_\_\_\_\_

**I. Educational Attainment and Civil Service Eligibility**

Title, Degree or Highest Attained	Name of Institution	Year Received	Civil Service Examination	Rating	Date

**II. Service Record** ATTACHED DULY CERTIFIED SERVICE RECORD

**III. Equivalent Units**

A. Total No. of years teaching (Public only)	_____	_____	_____
B. Degree to degree equivalent (present degrees)	_____	_____	_____
C. Areas Equivalent	School Year	No. of Units	Descriptions
1. Professional Study	_____	_____	_____
2. Teaching Experience	_____	_____	_____
a. Public school	_____	_____	_____
b. Private school	_____	_____	_____
3. Adm. Supervisory Experience	_____	_____	_____
a. Public school	_____	_____	_____
b. Private school	_____	_____	_____
4. Others (seminars, workshop, etc.)	_____	_____	_____
TOTAL	_____	_____	_____

LATEST EFFICIENCY RATING: \_\_\_\_\_

RECOMMENDING APPROVAL: \_\_\_\_\_

Teacher's Signature \_\_\_\_\_

Principal \_\_\_\_\_

NOTE: Teachers do no write below

**IV. Division Action**

Classification	Date Processed	Range Assignment	Salary Ranged	Scheduled Salary	Remarks

RECOMMENDING APPROVAL: \_\_\_\_\_

CERTIFIED CORRECT: \_\_\_\_\_

**LAIDA M. LAGAR-MASCAREÑAS**

Assistant Schools Division Superintendent  
 Officer-in-Charge

Office of the Schools Division Superintendent

**ANALLE G. BUNAG**

Administrative Officer V

**V. DEPED Regional Office Action**

Classification: \_\_\_\_\_

Range: \_\_\_\_\_

Date of Approval/Processed \_\_\_\_\_

**CHERRYLOU D. REPIA**

Director III  
 Assistant Regional Director

**ALVIN C. ABAJAR**

Teacher Credential Evaluator II